

RESOLUTION NO. 91-31

=====

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE LODI FINANCE DEPARTMENT

=====

WHEREAS, in accordance with Government Code § 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Lodi Finance Department, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized.

Dated: March 6, 1991

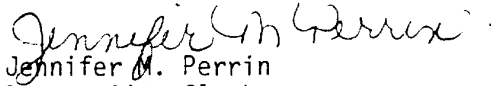
=====


I hereby certify that Resolution No. 91-31 was passed and adopted by the Lodi City Council in a regular meeting held March 6, 1991 by the following vote:

Ayes: Council Members - Pennino, Pinkerton, Sieglock, Snider
and Hinchman (Mayor)

Noes: Council Members - None

Absent: Council Members - None


Jennifer M. Perrin
Deputy City Clerk

 Alice M. Reimche
City Clerk

91-31

RES9131/TXTA.02J

EXHIBIT A

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI FINANCE DEPARTMENT
REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE SECTION 34090

=====


1. Administrative Leave Balances	7/85-12/86
2. Labor Distribution Reports	7/85-6/86
3. Time Reports (Biweekly)	7/85-12/86
4. Employee Balances & Step Increases	7/85-12/86
5. Vacation Accruals	7/85-12/86
6. Overtime Reports	7/85-12/86
7. Union Dues Deductions	1986
8. Payroll Changes	1977-1986
9. Miscellaneous Correspondence to Retirees Regarding Medical Insurance	1982-1985
10. Work Order Number Listings	7/85-12/86
11. Trial Balances	7/85-6/86
12. Revenue Ledgers	7/84-6/85
13. General Ledgers	7/84-6/85
14. Appropriation Ledgers	7/84-6/85
15. Miscellaneous Memorandums (Journal Vouchers)	7/84-6/86
16. Expenditure Reports	7/83-6/84
17. California Council on Criminal Justice	9/71-12/75
18. ESIS Workers' Compensation	1978-1979
19. Statement of Facts	1972-1986
20. Library Salaries & Benefit Reports	7/83-7/86
21. Accounts Payable Registers	7/84-6/86
22. Claim Vouchers & Invoices	7/85-6/87
23. Sales & Use Tax Reports	1953-1985
24. Canceled Bank of America Payroll Checks	7/85-6/86
25. Canceled Farmers & Merchants Bank Accounts Payable Checks	7/85-6/86
26. Farmers & Merchants Bank, Bank of America, Bank of America Bond Statements & Reconciliations	7/85-6/88
27. L.J. Russo Bank Reconciliations	1983-1986
28. Canceled United California Bank Checks	1/82-6/84
29. First Interstate Bank Statements	7/84-12/86
30. L.J. Russo Canceled Checks & Deposit Slips	7/83-12/85
31. Farmers & Merchants Bank, Bank of America, First Interstate Bank Deposit Slips	1983-1986
32. Labor Reports U.S. Government	1980-1985

Resolution No. 91-31
Exhibit A
Page Two

Dated: 2/27/91


ROBERT H. HOLM
Finance Director

APPROVED FOR DESTRUCTION


BOB McNATT
City Attorney

Dated: February 27, 1991